

(PLEASE PRINT)

Date \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE

Address \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP CODE

Telephone (\_\_\_\_\_) \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Area Code

If you are not a United States citizen, can you, if offered employment, provide proof of your legal right to work in the United States? ..... YES \_\_\_\_ NO \_\_\_\_

If under 18, can you, if offered employment, provide a work permit? ..... YES \_\_\_\_ NO \_\_\_\_

Are you able to perform the essential functions of the position for which you are applying, either with or without reasonable accommodations? ..... YES \_\_\_\_ NO \_\_\_\_

Describe what type(s) of reasonable accommodations are needed: \_\_\_\_\_

## EMPLOYMENT DESIRED

Position(s) Applied For \_\_\_\_\_

Referral Source:  Advertisement  Friend  Relative  Walk-In  Norm's Employee

Are you available to work:  Full Time  Part-Time  Days  Evenings  Graveyard  Any

Have you previously been employed by Norm's? ..... YES \_\_\_\_ NO \_\_\_\_

If "YES," when? \_\_\_\_\_ Which Location(s) \_\_\_\_\_ Under what name? \_\_\_\_\_

List names of relatives employed by Norm's \_\_\_\_\_

## PAST EMPLOYMENT

Please list your last four employers, beginning with the most recent

|   |                    |                    |       |
|---|--------------------|--------------------|-------|
| 1 | Employer           | Dates Employed     |       |
|   |                    | From               | To    |
|   | Address            |                    |       |
|   | Position           | Hourly Rate/Salary |       |
|   |                    | Starting           | Final |
|   | Reason for Leaving |                    |       |
| 2 | Employer           | Dates Employed     |       |
|   |                    | From               | To    |
|   | Address            |                    |       |
|   | Position           | Hourly Rate/Salary |       |
|   |                    | Starting           | Final |
|   | Reason for Leaving |                    |       |

|   |                    |                    |       |
|---|--------------------|--------------------|-------|
| 3 | Employer           | Dates Employed     |       |
|   |                    | From               | To    |
|   | Address            |                    |       |
|   | Position           | Hourly Rate/Salary |       |
|   |                    | Starting           | Final |
|   | Reason for Leaving |                    |       |
| 4 | Employer           | Dates Employed     |       |
|   |                    | From               | To    |
|   | Address            |                    |       |
|   | Position           | Hourly Rate/Salary |       |
|   |                    | Starting           | Final |
|   | Reason for Leaving |                    |       |

Explain any periods of unemployment during the past five years: \_\_\_\_\_

**EDUCATION**

|                                 |            |                        |    |                |    |
|---------------------------------|------------|------------------------|----|----------------|----|
| Last Grammar School             | City/State | 5                      | 6  | 7              | 8  |
|                                 |            | Circle Years Completed |    |                |    |
| Last High School                | City/State | 9                      | 10 | 11             | 12 |
|                                 |            | Circle Years Completed |    |                |    |
| Technical College or University | City/State | Years Completed        |    | Degrees Earned |    |
| Major Subjects _____            |            |                        |    |                |    |

**PERSONAL REFERENCES**

Please list three persons not related to you who can provide professional and/or character references.

| Name  | Telephone Number | Address | Years Acquainted |
|-------|------------------|---------|------------------|
| _____ | (_____) _____    | _____   | _____            |
| _____ | (_____) _____    | _____   | _____            |
| _____ | (_____) _____    | _____   | _____            |

Have you ever been convicted of a felony? ..... YES \_\_\_\_\_ NO \_\_\_\_\_

If "YES," please explain: \_\_\_\_\_

**(PLEASE NOTE – A conviction will not necessarily disqualify you from employment. Each case will be considered on its own merits.)**

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and agree to have any of the statements checked by Norm's Restaurants unless I have indicated to the contrary. I authorize the references listed above to provide Norm's Restaurants any and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to Norm's Restaurants as well as from the use or disclosure of such information by Norm's Restaurants or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment. In consideration of my employment, I agree to conform to the rules and standards of the company and my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of the company. I understand that no employee or representative of the company other than the President of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. Further, the President of the company may not alter the at-will nature of the employment relationship unless he does so specifically and in writing. I understand that all offers of employment are conditioned on the provision of satisfactory proof of an applicant's identity and legal authority to work in the United States.

Applicant's Signature

Date