



Diverse Technologies Corporation Employment Application

4355 Nicole Drive Lanham MD 20706
Phone 301-669-1000 Fax 301-669-1010

Diverse Technologies Corporation is an Equal Opportunity Employer. All applicants who apply for position(s) are based on qualifications, without regard to race, color, gender, age, religion, national origin, marital or veteran status the presence of non-job-related medical condition or disability, or any other legally protected status.

Position applied for:	Location:	Date of Application:
Salary desired:	Applying for: <div style="display: flex; justify-content: space-around;"> Full - Time Part - Time Temporary </div>	
What date are you available	Are you willing to travel? <div style="display: flex; justify-content: space-around;"> Yes No </div>	

Section I – PERSONAL INFORMATION

Last Name	First Name	Middle Initial
Current Address:		
Previous Address:		
Telephone Number(s) <div style="display: flex; justify-content: space-around;"> Home Office Mobile </div>		Social Security #
Place of Birth:	Date of Birth:	US Veteran?: <div style="display: flex; justify-content: space-around;"> Yes No </div>
Are you a U.S. Citizen? Yes No		
If not a U.S. Citizen, can you provide proof of eligibility to work permanently in the U.S? Yes No		

Section II - MISCELLANEOUS INFORMATION

Were you previously employed by Diverse Technologies Corporation?	Yes	No
If yes, when?	Position(s) Held:	
Are you currently employed?	Yes	No
	May we contact your present employer	
	Yes	No
Are you legally eligible to be employed in the United States? (If employed, proof of employment eligibility and identity will be required upon employment.) Yes No		
Are any of your relatives presently employed with DTC? If Yes, please provide the name of the relative and their relation to you:		
"		
EMERGENCY CONTACT: Name:		Phone Number:

Section III - EDUCATION AND TRAINING

High School

High School graduate or GED Yes No Year _____ If no, highest grade completed: _____	Name of School and Address (City, State)
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College or University

Name and Address of College/University	Type of Diploma or Degree Awarded	Number Of Credits	Major	Attended mm/yyyy	
				From	To

Other Training

Name and Address of School	Study or Specialization	From	To

Section IV – SPECIAL SKILLS

What computer skills do you have?

What languages do you speak fluently?

Please describe why you are interested in working for DTC and list any special skills and abilities which you feel may qualify you for the position you are applying for. If you need more space, please continue on a separate sheet.

Section V – EMPLOYMENT HISTORY

List your most recent employment and relevant paid, non-paid, volunteer, and military experience.

Name and Address of Employer	Dates Employed		Salary/Earnings	
	From: Mo.	Yr.	Starting \$	per
	To: Mo.	Yr.	Ending \$	per
	Supervisor's Name and Title		Reason for Leaving:	
Job Title:	Employer's Telephone Number			

Description of work:

Number and titles of individual(s) you supervised:

Name and Address of Employer	Dates Employed		Salary/Earnings	
	From: Mo.	Yr.	Starting \$	per
	To: Mo.	Yr.	Ending \$	per
	Supervisor's Name and Title		Reason for Leaving:	
Job Title:	Employer's Telephone Number			

Description of work:

Number and titles of individual(s) you supervised:

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Description of work:

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	To: Mo.	Yr.	Ending \$	per
	Supervisor's Name and Title		Reason for leaving:	
Job Title:	Employer's Telephone Number			

Description of work:

Number and titles of individual(s) supervised:

Section VI – REFERENCES

List three (3) references familiar with your qualifications.

Name	Job Title	Telephone Number

Section VII - SECURITY CLEARANCES

Since security clearances are only granted to persons who are United States citizens, and DTC is a Government Contracting company, security clearances may be a condition of employment or continued employment.

Have you ever been investigated by any branch of the U.S. Government for security clearance purposes? Yes No

Do you have an Active Security Clearance? Yes No

Name of agency:

Clearance Level: Year Granted:

Have you had any Security Clearance(s) in the past? Yes No

Clearance Level: Year Granted:

Clearance Level: Year Granted:

Have you ever been denied a clearance? Yes No

If yes, please explain:

Do you know of any reason why you would be denied a security clearance? Yes No

If yes, please explain:

Have you ever been convicted of a felony within the past seven years? Yes No

(Conviction will not necessarily disqualify an applicant from employment).

If yes, please explain.

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Section VIII – NON-COMPETE AGREEMENT

Do you have a contractual agreement, such as a non-competition agreement, that could potentially limit your employment with us?

Yes No

Section IX – Notification and Applicant’s Agreement

PLEASE READ CAREFULLY BEFORE SIGNING.

I CERTIFY THAT ALL FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED; FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR TERMINATION.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

It is the policy of DTC to provide equal opportunity to all employees and applicants for employment without regard to age, race, religion, color, gender, national origin, marital status, and disabled veterans, veterans of the Vietnam era, and individuals with disability, and any other characteristic protected by Federal, State, or Local Law.

If hired, I agree to abide by all of the company’s policies, procedures and practices. I understand that DTC is an At-Will company and if employed, my employment and compensation can be terminated with or without notice, at any time, at the option of DTC, the client or me. I further understand that no representation, whether verbal or written by any representative of the company at any time can constitute a contract of employment. I understand that Human Resources/Plan Administrator shall have the maximum discretion permitted by law to administer, interpret, modify, discontinue, or enhance or change all policies, procedures, benefits or other terms of conditions of employment. I understand that no representative of the company has the authority to enter into any agreement for employment for any specified period of time or to make any changes in any policies, procedures; benefits or other terms of condition of employment other than in a document approved by the CEO or make any agreement contrary to the foregoing.

I acknowledge that I have read and understand the above statement and hereby grant permission to confirm the information supplied on this application by me.

Signature of Applicant

Date

Please save this form and email with your resume to jobs@diversetech.com
or print and fax to 301.669.1010



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Voluntary Affirmative Action Information

(Confidential – For Statistical Reporting Only)

As a Government contracting company we are required to solicit race, ethnicity, and gender data from all applicants. DTC is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, marital or veteran status, medical condition or disability, or any other legally protected status.

The information below will be used **ONLY** for compilation of data for Government reporting and Affirmative Action responsibilities. If hired completion of this data is **Voluntary** and will not adversely affect your opportunity for employment, or the terms or conditions of employment. The information below is **Confidential** and will be kept in a secured confidential file separate from the application for employment and your personnel record.

PLEASE COMPLETE

Date: _____ Name: _____ Position(s) Applied For: _____

Gender: () Male () Female Date of Birth _____

RACIAL / ETHNICITY (check as many as apply):

- () Native Americans or Alaskan Native - A person having origins in any of the original people of North and South America (including Central American) and who maintain tribal affiliation or community attachment.
- () Asian - A person having origins in any of the original people of the Far East, Southeast Asia, or the Indian sub-continent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
- () Black or African American - A person having origins in any of the Black racial groups of Africa
- () Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central America, or other Spanish culture or origin regardless of race
- () Native Hawaiian or Other Pacific Islander - A person having origins in any of the original people of Hawaii, Guam, Samoa, or other Pacific Islands
- () White - A person having origins in any of the original people of Europe, the Middle East or North Africa
- () Two or More Races - All persons who identify with more than one of the above five (5) races

Human Resources Department Use Only

_____ Officials and Managers	_____ Technicians	_____ Office and Clerical
_____ Professionals	_____ Service Workers	_____ Craft Workers (Skilled)
_____ Sales	_____ Operatives (Semi-Skilled)	



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REFERRAL SOURCE

Please indicate where you learned about this employment opportunity with DTC

- DTC Website
- While employed temporarily with DTC
- Prince George's County
- State Employment Agency *Please specify:*
- Staffing/Employment Agency *Please specify:*
- Online Job Advertisement *Name of website:*
- Employee Referral *Name of Employee:*
- Job Posting Tech School/College/Universities *Please specify:*
- Other *Please specify:*

Applicant's Name:

Today's Date:

Please complete and email to jobs@diversetech.com or print and fax to 301.669.1010