



**PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE**



**APPLICATION FOR EMPLOYMENT**

**PLEASE COMPLETE PAGES 1-3** DATE \_\_\_\_\_

Name \_\_\_\_\_  
First Middle Last

Present address \_\_\_\_\_  
Number Street City State Zip

Home Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cell Phone : \_\_\_\_\_

If under 18, please list age \_\_\_\_\_

Position applied for (1) \_\_\_\_\_  
 and salary desired (2) \_\_\_\_\_  
 (Be specific)

Days/hours available to work  
 No Pref \_\_\_\_\_ Thur \_\_\_\_\_  
 Mon \_\_\_\_\_ Fri \_\_\_\_\_  
 Tue \_\_\_\_\_ Sat \_\_\_\_\_  
 Wed \_\_\_\_\_ Sun \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_

Employment desired     FULL-TIME     PART-TIME

When available for work? \_\_\_\_\_

Location applying for? \_\_\_\_\_

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A FELONY?     No     Yes

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

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## WORK HISTORY

**Work Experience** Please list your work experience for the **past five years** beginning with your most recent job.

<b>Name of employer #1</b>  Address City, State, Zip Code  Phone Number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

<b>Name of employer #2</b>  Address City, State, Zip Code  Phone Number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

<b>Name of employer #3</b>  Address City, State, Zip Code  Phone Number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present employer?     Yes     No

## REFERENCES

Please list two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone ( ) _____	Telephone ( ) _____

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### AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

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I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with **Mix and Company/344** creates an actual or implied contract of employment. I understand that, if I accept employment with **Mix and Company/344**, it will be on an **at-will** basis. This means that either **Mix and Company/344** or I have the right to terminate the employment relationship at any time, for any reason, with or without cause or notice.

I authorize **Mix and Company/344** to investigate information concerning my education, employment experiences and all other aspects of my background relevant to my proposed employment. I release **Mix and Company/344** and its employees from all liability arising from such investigation.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

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**Mix and Company/344** is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with **Mix and Company/344** depends solely on your qualifications.