



EMPLOYMENT APPLICATION

EMPLOYEE # _____

General Data

MUST BE AT LEAST 18 YEARS OF AGE TO APPLY

Date: _____ Location # _____

Last Name		First Name		Middle Name	
Present Address Number	Street Name	City	State	Zip Code	Years at Address
Position Applying For:		Phone Number ()		Other Phone # ()	
Type of employment desired: Check One ✓ Full Time [] Part Time []			Are you available to work Weekends & Evenings? [] Yes or [] No		
Were did you submit application [] San Fernando Valley [] Antelope Valley [] San Joaquin Valley [] Victorville			How did you learn of this job opening? [] Advertisement [] Friend [] Walk-in [] Job Fair [] Relative [] EDD [] Other _____		

Personal Data

Person to notify in case of an Emergency: Name	Address	Street	City	State	Zip Code	Home Telephone Number ()
Do you have any relatives working for the company? [] Yes [] No. Do you know what their position is in the company? If yes list Name _____ Position _____ Location _____						
Have you ever worked for this Company before? [] Yes [] No If "yes," give dates From ___/___/___ To ___/___/___ Location: _____						
Will you relocate if the job requires it? [] Yes [] No Will you travel if the job requires it? [] Yes [] No						
Are you able to perform the essential functions of the job for which you are applying, either with or without a reasonable accommodation? [] Yes [] No If "no, describe the functions that cannot be performed. _____ (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)						
Have you ever been convicted of a crime (felony or misdemeanor) OTHER THAN (1) a marijuana-related conviction that occurred more than two years ago; (2) a conviction for which the record has been judicially ordered sealed, expunged or statutorily eradicated; (3) a misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed; or (4) a pretrial or post-trial diversion program? [] Yes [] No Do you have any other experiences, training, qualifications, or skills which you feel make you especially suited for work at Vallarta Supermarkets? [] Yes [] No If so, please explain: _____						

Work Experience

*Last/Present Employer	Length of Service (Dates)		Duties Performed
Address	Start	Leave	
Telephone Number(s)			
Supervisor's Name and Position	Hourly Rate/Salary		
Your Job Title	Starting	Final	
Reason For Leaving May we contact now? ___ Yes ___ No (If still employed)			
*Employer	Length of Service (Dates)		Duties Performed
Address	Start	Leave	
Telephone Number(s)			
Supervisor's Name and Position	Hourly Rate/Salary		
Your Job Title	Starting	Final	
Reason For Leaving May we contact now? ___ Yes ___ No (If still employed)			
*Employer	Length of Service (Dates)		Duties Performed
Address	Start	Leave	
Telephone Number(s)			
Supervisor's Name and Position	Hourly Rate/Salary		
Your Job Title	Starting	Final	
Reason For Leaving May we contact now? ___ Yes ___ No (If still employed)			

Skills

Typing Speed (wpm):	Other Training/Skills (include bilingual ability if relevant to the position for which you are applying):
Machines Operated:	
Branch of Military Service:	
State relative skills acquired during military service:	

EDUCATION	HIGH SCHOOL	COLLEGE	TRADE/ PROFESSIONAL/ OTHER
Name			
Address			
Number of Years			
Course or Major			
Diploma/Degree			

Applicant's Statement

PLEASE READ CAREFULLY BEFORE SIGNING!

I hereby certify that I have been informed of the duties, the hours and days of work of the position for which I am applying, and that the information on this application is correct and complete to the best of my knowledge.

I understand that falsification or omission of any material information on this application shall be grounds for rejection of this application or for immediate termination. I authorize the references listed to provide the Company any and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability for any use or disclosure of such information by the Company or any of its agents, employees, or representatives. I agree that if employed, I will abide by all policies and procedures established by the employer. I agree to submit to Drug Testing if required, by Vallarta Supermarkets.

I hereby acknowledge that my employment is "at-will," that I may resign at any time and the Company may terminate my employment at any time, with or without cause, and with or without notice, that any assurances of continued employment, whether written, oral or by conduct, shall not be interpreted as changing the nature of the employment relationship unless specifically acknowledged in writing by the President of the Company.

I declare under penalty of perjury that all the foregoing is true and correct

Signature of Applicant

Date

Note: No consideration of employment will be given to any applicant that does not sign the above statement. Application expires in 90 days if not employed

FOR COMPANY USE ONLY

HR Prescreened process: Yes No

Employed: Yes No Full Time Part Time

Starting Date: _____ Location # _____

Department #: _____ Job Title: _____ Salary: \$ _____ Vacation Code: _____

Remarks:

Store Director/ Supervisor Signature

Date:

revised 07.2009