## **Employment Application**

GT Independence 215 Broadus St. Sturgis, MI 49091 Phone: 877-659-4500 Fax: 888-972-3891



**Application Date:** 

Participant you are applying to work for:		Agency referred by:					
Last Name		First Name			Middle Initial		
Street Address		City		:	State/Zip		
Best Contact Phone #		E-mail Address					
Are you at least 18 years old?							
Education:							
Circle Highest Grade Completed: Hig		High School		10	11	12	
		ollege, Trade or Business		2	3	4	
	Graduate	Studies					
Employment History (starting with	the most rec	ent position)					
Dates employed			Job Title				
Reason for leaving							
Employer	Superviso		Supervisor Phone#				
Address	Starting S	alary		Ending Salary			
Duties and Responsibilities	l						
Dates employed			Job Title				
Reason for leaving			•				
Employer	Superviso	r		Supervisor Phone#			
Address	Starting S	alary		Ending Salary			
Duties and Responsibilities			ļ.				
May we contact your current and form		for references?					
Do you have any experience as a careg	iver?						
Please Describe							
Will you be able to perform the essent accommodation?	ial job functior	ns for the position you	are applyi	ng for with	or without re	easonable	
Have you ever been convicted of a crin	ne, excluding n	nisdemeanors and a si	ummary of	fense which	h has not he	en annulled	
expunged or sealed by court? (A yes re			•			aaca,	
, 0 =====, 1, 20 === 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,			, ,	11	<del></del>		

I am an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, vetran status, sexual orientation or preference, or physical or mental disability.

<u>Applicant's Signature:</u>	<u>Date:</u>

## **Criminal Record Check Consent Form**

(Please print clearly)



Phone: 877-659-4500

Name of Participant you are applying t	o work for:			Fax: 888-972-3891
Name		Date of Birth		
	Middle) (Last)		·	
Street Address		City	State	Zip
Drivers License or State ID State:	No:	Gende	r Race	
Indicate Previous Names Used: (Include	e maiden name and any other na		en known by)	
How long have you resided in this state  If less than 5 years, list previous addres				
City		ZIP		
City		ZIP		
Authorization to Obtain and Consent to Release Criminal give permission to Designees of the Host Agency on being be limited to a criminal history background report, drivin Agency, and clients of the host agency for which I could permission to Designees of the Host Agency for which I could permission and clients of the host agency for which I could permission and clients of the Fair Credit Reporting Act, Public Law 9 previous employment, previous drug and alcohol test rest Carrier Safety Regulations.  I understand that the results from my criminal backgroung Representative(s) of the Host Agency administration will sufficient grounds for rejection of my eligibility to contradesignee, to release the results of my Criminal Backgroung of direct consumers of my services. This consent to obtain directly receiving my care. If hired or currently employment I release from liability all persons, companies, and corporate or original. I acknowledge that I have received a summer.	nalf of GT Independence to conduct a criminal grecord report and Inspector General Report obtentially provide service or employment for 91-508, as amended by the Consumer Credit sults, and your driving record may be obtained the check, Inspector General report, and/or dimake this determination. Furthermore, I under the Host Agency and/or GT Independent Check and/or driver's record check to GT I in and release will be used in conjunction with d I understand that this authorization will rent.	t. The information obtained from these report, consideration of entering into a contract voltage of the properties of 1996 (Title II, Subtitle D, Chid on you for employment purposes. These priving record check, may result in my ineligible derstand that any falsification or willful omis ence and considered as cause for possible dindependence, individuals who will be direct in my application for employment or ongoing nain on file and will serve as an ongoing authordependence against any liability that might	orts will remain confidential and will be used by with me for the purchase of services. In accordance I, of Public Law 104-208, you are being it reports are required by Sections 382.413, 391. Willing to contract with a potential employer becomes of fact made in connection with the crimismissal and/or discharge. In addition, I give peconsumers of my services, and individuals while gemployment with GT Independence, the Hostorization, to the extent permitted by law, for	y GT Independence, the Host lance with the provisions of Sections informed that reports verifying your 23, and 391.25 of the Federal Motor cause of Medicaid regulations. In land background check may be emission for the host agency or so are guardians or family members at Agency and persons who will be a consumer report to be lawfully
Applicant's Signature			Date	

Para informacion en espanol, visite <u>www.consumerfinance.gov/learnmore</u> o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20006.

## A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to <a href="https://www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a> or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20006.

- You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment or to take another adverse action against you must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- You have the right to know what is in your file. You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identify theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See <a href="www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a> for additional information.

- You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- You have the right to dispute incomplete or inaccurate information. If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See <a href="https://www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a> for an explanation of dispute procedures.
- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- Consumer reporting agencies may not report outdated negative information. In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old
- Access to your file is limited. A consumer reporting agency may provide information about you only to people with a
  valid need usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA
  specifies those with a valid need for access.
- You must give your consent for reports to be provided to employers. A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to <a href="https://www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a>.
- You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.

  Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.
- You may seek damages from violators. If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- Identity theft victims and active duty military personnel have additional rights. For more information, www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE	ΩF	BUS	INFSS:

- 1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates
- b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the Bureau:
- 2. To the extent not included in item 1 above:
- a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks
- b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and insured state branches of foreign banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act
- c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations
- d. Federal Credit Unions
- 3. Air carriers
- 4. Creditors Subject to Surface Transportation Board
- 5. Creditors Subject to Packers and Stockyards Act
- Small Business Investment Companies
- 7. Brokers and Dealers
- 8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations
- 9. Retailers, Finance Companies, and All Other Creditors Not Listed Above

## CONTACT:

- a. Bureau of Consumer Financial Protection 1700 G Street NW Washington, DC 20006
- b. Federal Trade Commission: Consumer Response Center FCRA Washington, DC 20580 (877) 382-4357
- a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050
- b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480
- Minneapolis, MN 55480
- c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106
- d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314
- Asst. General Counsel for Aviation Enforcement & Proceedings Department of Transportation 400 Seventh Street SW Washington, DC 20590
- Office of Proceedings, Surface Transportation Board Department of Transportation 1925 K Street NW Washington, DC 20423
- Nearest Packers and Stockyards Administration area supervisor
- Associate Deputy Administrator for Capital Access United States Small Business Administration 406 Third Street, SW, 8th Floor Washington, DC 20416
- Securities and Exchange Commission 100 F St NE
- Washington, DC 20549
  Farm Credit Administration
- Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
- FTC Regional Office for region in which the creditor operates or Federal Trade Commission: Consumer Response Center FCRA Washington, DC 20580 (877) 382-4357