



Name _____
 Date _____
 Position _____

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Full Name: _____ Preferred Name: _____

Present address (street, city, state, zip): _____

E-mail: _____ Telephone: _____

Are you 16 or over? Yes No

If you are under 18, can you furnish a work permit? Yes No

Are you legally authorized to work in the U.S.? (Proof of eligibility will be required upon employment) Yes No

Have you ever been convicted of a crime? If yes, please explain (Not applicable for Massachusetts and Philadelphia applicants): Yes No

(Note: You need not identify convictions that have been sealed, expunged, dismissed, or otherwise eradicated by statute or court order, any conviction for a marijuana offense if the conviction is more than two years old, or any information pertaining to referral to and participation in any pre-trial or post-trial diversion program. Such conviction may be relevant if job-related, but does not necessarily bar you from employment.)

What position are you applying for? _____

How did you hear about the position for which you are applying? _____

Why are you interested in working for Peet's? _____

What is your pay expectation? _____ When could you start? _____

What planned vacations or extended time off do you need in the next three to six months? _____

If applying for a retail position, at which store are you interested in working? _____

• What is your second and third choice? _____

How long would you like to work at Peet's? _____

California Retail Only: Do you have a valid Food Handler Card? Yes No (Proof of a valid card is required for employment)

AVAILABILITY

Please indicate when you are available to work each day of the week (For example: From 5:30 AM To 11:00 AM). If you are unable to work on a particular day please indicate 'not available'.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
From							
To							

PROFESSIONAL REFERENCES

Please provide contact information for present or previous supervisors (not related to you).

NAME	RELATIONSHIP	YEARS ACQUAINTED	PHONE	EMAIL

EDUCATION

NAME AND LOCATION	YEARS COMPLETED	DEGREE	MAJOR
HIGH SCHOOL			
COLLEGE			
OTHER			

EMPLOYMENT HISTORY

List your last three employers, starting with the most recent. You may also include non-paid volunteer experience or extracurricular activities. Please complete this section even if you attach a resumé.

DATES EMPLOYED	COMPANY NAME, ADDRESS, PHONE NUMBER	POSITION	PAY	REASON FOR LEAVING

Have you been employed with Peet's before? Yes No

If yes, please state where, and your reason for leaving: _____

Have you ever been dismissed or forced to resign from employment? Yes No

If yes, please explain: _____

APPLICANT CERTIFICATION

- I hereby certify that I have not knowingly withheld or misrepresented any information pertaining to my application for employment and that the answers given by me are true and correct to the best of my knowledge. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of time elapsed before discovery. I understand and agree that if employed, my employment with Peet's is at-will and can be terminated either by me or the company at any time, with or without cause or advance notice.
- I understand Peet's provides reasonable accommodation to assist in the hiring process and performance of essential job functions as required by applicable federal, state and local laws, and if I have any questions or need for accommodation, I will communicate them to the hiring manager.
- I understand that any offer of employment may be contingent upon the successful completion of a background check. That may include criminal and/or credit checks.
- I hereby authorize Peet's Coffee & Tea to investigate my references and authorize all relevant information.

MASSACHUSETTS APPLICANTS: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

Signature

Date