



# APPLICATION FOR EMPLOYMENT

Note: The **Pharmacy application form** (not this form) is required for anyone applying to work in the Pharmacy department (for all Pharmacy positions).

B&R Stores, Inc. dba Russ's Market, Super Saver, Save Best & Apple Market



Name in full: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number & Street City State Zip Code

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ 1) Are you of legal age to work? YES / NO (circle one)

2) Are you legally eligible for employment in the United States? YES / NO (circle one)  
(Proof of citizenship or immigration status will be required upon employment.)

3) Have you ever been employed with B&R Stores (this includes Russ's Market, Super Saver, Save Best & Apple Market)? YES / NO (circle one)  
If YES: When? \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ Where? \_\_\_\_\_  
Month Year Month Year Store Location

4) Do you have a relative or friend who is a current or previous employee of B&R Stores? YES / NO (circle one)  
If YES: Name: \_\_\_\_\_  
When? \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ Where? \_\_\_\_\_  
Month Year Month Year Store Location

5) Have you been convicted of a crime in the last 7 years? (excluding parking and speeding tickets) YES / NO (circle one)  
If YES: Please explain \_\_\_\_\_  
(A conviction will not necessarily bar you from employment, but will be considered in relation to specific job requirements.)

Position applied for: \_\_\_\_\_ Where? \_\_\_\_\_  
Job Title Store Location

What are your salary requirements? \$ \_\_\_\_\_ per \_\_\_\_\_ Amount of hours per week desired: \_\_\_\_\_

When are you available to start work? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Are you currently employed? YES / NO (circle one)  
Month Day Year

**In this area, please write in the hours you are available to work EACH DAY (each box must be filled in):**

- 1. Write the specific timeframe in the box for each day you are available to work. (Example: 8:30 pm - 7:30 am).
- 2. Write the word "NONE" in the box for any day you are not available to work.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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— **SOME WEEKEND AVAILABILITY IS REQUIRED FOR ALL POSITIONS** —

Please list any changes in availability you anticipate during the next 6 months: \_\_\_\_\_

6) Please list any experiences, skills, or qualifications which will be of special benefit in the position for which you are applying:  
(Applicant should not list any information that Federal and/or State law precludes obtaining in the pre-employment stage.)

7) Please indicate what encouraged you to apply for a position with B&R Stores (select one):

- A) B&R Website \_\_\_\_\_ (i.e. RussMarket.com, Super-Saver.com, etc.)
- B) Internet \_\_\_\_\_ (Name of website)
- C) Newspaper \_\_\_\_\_ (Name of newspaper)
- D) Store Sign
- E) Friend
- F) Relative
- G) Job Fair \_\_\_\_\_ (Location of job fair)
- H) Walked In
- I) Other \_\_\_\_\_

**EDUCATION BACKGROUND**

High School: \_\_\_\_\_ Last Grade Completed: \_\_\_\_\_ Diploma or G.E.D. Earned: **YES / NO**  
(circle one)

College/Educational Institute: \_\_\_\_\_ Years Completed: \_\_\_\_\_  
Major/Course of Study \_\_\_\_\_ Degree or Certificate Earned: **YES / NO**  
(circle one)

**EMPLOYMENT BACKGROUND**

Was any employment under a different name? **YES / NO** (circle one) If YES: Please list \_\_\_\_\_  
Previous Name(s)

Please list your **MOST RECENT** employment first: May we contact your present employer? **YES / NO**  
(circle one)

Employer: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_  
Number & Street City State Zip Code  
Position held \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Duties \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_ per \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Month Year Month Year

Employer: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
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Address: \_\_\_\_\_  
Number & Street City State Zip Code  
Position held \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Duties \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_ per \_\_\_\_\_  
Dates of Employment: From \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Month Year Month Year

- 1) I certify that the information in this application is correct to the best of my knowledge and understand that should I become employed by B & R Stores, Inc. deliberate falsification of this information is grounds for dismissal.
- 2) You are hereby authorized to make any investigation of my personal history, employment record or any other area of pertinent information, and I release all parties from liability from damage. Any copy of this signed authorization shall have the full force of the original.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

B & R Stores, Inc. is an equal opportunity employer.  
B & R Stores, Inc. abides by all valid, applicable, non-discrimination laws, and conducts its operation on a non-discriminatory basis.

**Applicant: Please DO NOT WRITE or sign your name in this section when completing the application form.**  
(You will be asked to complete this section should you be selected for an interview.)

After reviewing the **job description and physical demands**, can you perform the essential functions of the position for which you are applying?  
**YES / NO** (circle one) If YES, please mark ONE of the following:  without accommodations  
 with reasonable accommodations (please list below):

Applicant Signature \_\_\_\_\_  
Date Signed (this section) \_\_\_\_\_